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FRANKLIN, NH

GRAPHIC DESIGNER WITH A B.A. IN GRAPHIC DESIGN AND DUAL CONCENTRATIONS IN PRINT MEDIA AND WEB TECHNOLOGY. FORMER GENERAL MANAGER & SENIOR DESIGNER IN THE STENCIL INDUSTRY. FOCUSED ON PURSUING A REMOTE ROLE THAT ALLOWS FOR GREATER CREATIVE FREEDOM.



REFERENCES

CHANDLER | COMCAST

(603) 219-6806

TARSHA | STENCILSONLINE

(603) 266-8666

SHAYNA | ROGUE

(603) 261-7200

GENERAL MANAGER & SENIOR DESIGNER

JANUARY 2024 - APRIL 2025

- SUPERVISED A TEAM OF FIVE DESIGNERS
- DELEGATED DAILY TASKS
- COORDINATED EMPLOYEE SCHEDULES
- OVERSAW WHOLESALE & FULFILLMENT ORDERS
- PROGRAMMED COMPLEX/HIGH-DETAIL STENCILS
- RESOLVED CHALLENGING CUSTOMER ISSUES
- PRIMARY CONTACT FOR EMPLOYEE INQUIRIES
- SUPPORTED CUSTOMER SERVICE AS NEEDED

PREVIOUS TITLES:

SALES TEAM LEAD & SENIOR DESIGNER

MARCH 2020 - JANUARY 2024

- LED TEAM OF FOUR DESIGNERS
- ASSIGNED INCOMING REQUESTS AND ORDERS
- RESPONSIBLE FOR LARGER QUANTITY ORDERS
- PROGRAMMED COMPLEX/HIGH-DETAIL STENCILS
- ENGAGED IN CUSTOMER SERVICE OPERATIONS

CUSTOMER SERVICE REP & GRAPHIC DESIGNER

MARCH 2016 - MARCH 2020

- ANSWERED INCOMING PHONE CALLS
- CORRESPONDED WITH PROSPECTS & CUSTOMERS
- REPRODUCED ONLINE CREATED STENCIL ORDERS
- QUOTED CUSTOM STENCIL INQUIRIES
- PROGRAMMED ASSIGNED CUSTOM STENCILS